

PETITION TO THE FACULTY

SYRACUSE UNIVERSITY

DIRECTIONS: COMPLETE THE PETITION AND OBTAIN THE REQUIRED SIGNATURES AS INDICATED BELOW.
PLEASE ALLOW 5-7 BUSINESS DAYS FOR REVIEW.

NAME (PRINT) _____ SUID _____

ADDRESS _____ EMAIL _____@syr.edu

HOME COLLEGE _____ CLASS STANDING _____ DATE _____

I RESPECTFULLY PETITION TO TAKE THE FOLLOWING COURSE AT AN ACCREDITED COLLEGE OR UNIVERSITY OTHER THAN SYRACUSE UNIVERSITY.

NAME OF COLLEGE/UNIVERSITY WHERE COURSE OFFERED _____ TERM _____

NAME OF COURSE _____ COURSE PREFIX & # _____ FOR _____ CREDITS*

**Actual credit hours determined by official transcript*

I AM REQUESTING THAT THE COURSE BE ACCEPTED AS A (AN):

LIBERAL ARTS CORE REQUIREMENT IN...

(Courses must be equivalent to three semester credit hours to count toward core)

- Writing Studio
- Math/Quantitative Skills
- Language
- Humanities
- Social Science
- Natural Science

MAJOR REQUIREMENT AS...

(Any course petitioned as a Major requirement must be approved by the Major Department first)

- Equivalent to a specific course
(Please specify course) _____
- Upper Division elective in Major
- Lower Division elective in Major

MINOR REQUIREMENT AS...

(A maximum of 3 credits may transfer towards a minor requirement. Any course petitioned as a Minor requirement must be approved by the Minor Department first)

- Equivalent to a specific course
(Please specify course) _____
- Upper Division elective in Minor
- Lower Division elective in Minor

ELECTIVE CREDIT ONLY

(A maximum of 24 credits of Non-A&S coursework may apply toward your degree program. It is the student's responsibility to check his or her records.)

- A&S Elective
- Non-A&S Elective

BE SURE TO ATTACH A COURSE SYLLABUS, NOT JUST A COURSE DESCRIPTION. PETITION WILL NOT BE REVIEWED WITHOUT A COURSE SYLLABUS.

MAJOR/MINOR DEPT. CHAIRPERSON _____ DATE _____

HOME COLLEGE/DEAN) _____ DATE _____

STUDENT _____ DATE _____

- You must earn at least a grade of C in order for your coursework to transfer
- The credit hours only will be accepted. Appropriate credits will be applied to your Syracuse University record if your cumulative GPA at Syracuse is at least 2.00.
- You may not transfer credits if the same or duplicate course has been completed at Syracuse University. The Repeat Option for flagging grades may not be fulfilled by transfer credit.
- Graduating Seniors: Please be sure to review the Degree Certification Deadline Dates and Advising & Career Services website.

An official transcript must be sent from the institution directly to:

The College of Arts and Sciences
Advising and Career Services
323 Hall of Languages
Syracuse, NY 13244-1170

Comments: for Office Use Only
