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College of  
Arts & Sciences  
Maxwell School

**Welcome!**

**Parents and Families**

**Session One - May 2023**

Academic and Career Advising

# Parents and Families Session One

- Welcome
- Our Office/Role of the Advisor
- Preparing for Registration
- Coming up...save the dates!



# A&S|Maxwell Office of Academic and Career Advising

“We collaboratively guide and empower Arts and Sciences (A&S) and Maxwell students within an inclusive environment to realize their potential and discover their purpose.”

[Click here](#) to meet the team!

**Integrated  
Academic  
&  
Career  
Advising**

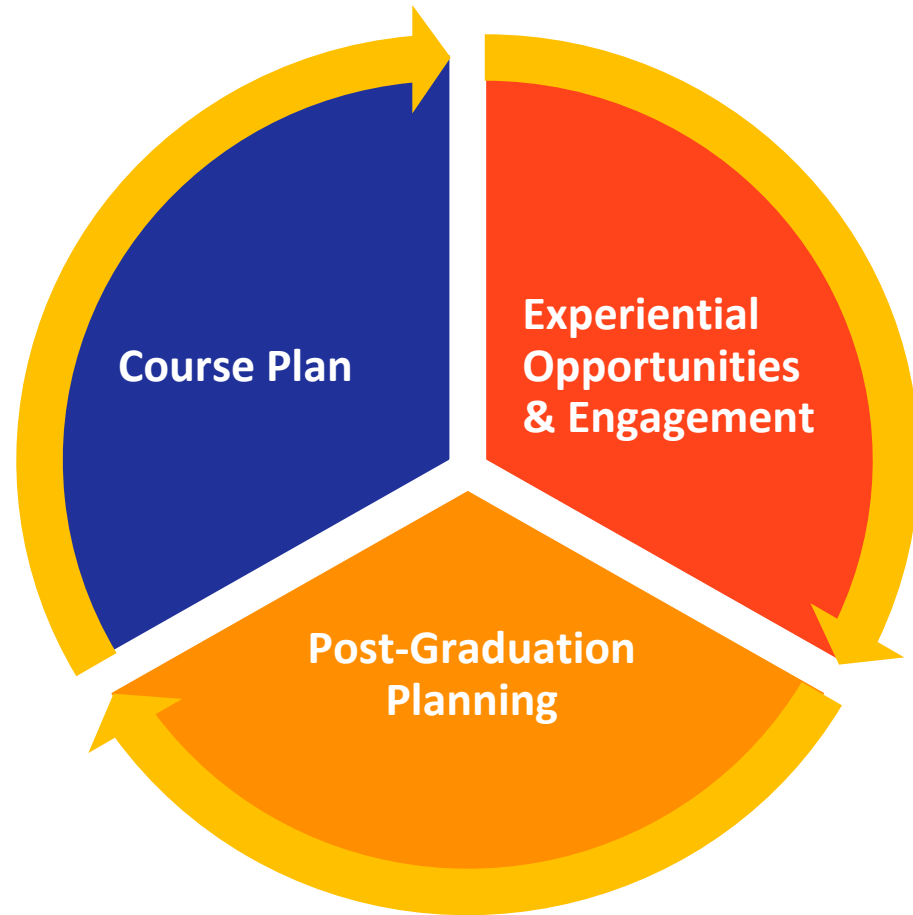
**Pre-Health  
Advising**

**Pre-Law  
Advising**

**Engagement  
Opportunities**

**International  
Student  
Success**

# The Role of the Academic and Career Advisor



*In addition to traditional academic planning, our advisors help students:*

- Develop an understanding of their strengths, interests, and values
- Identify career enrichment opportunities
- Articulate the value of a liberal arts education
- Gain professional competencies relevant to the job market
- Resume and cover letter support
- Connect with alumni to explore career goals
- Plan for graduate school or employment

# Preparing for Registration--Required Tasks **DUE NOW!**

## Activate NetID and Password

Your student will need their SUID number to activate their NetID. They can find their SUID on the top right of their admissions notification. Their NetID and password are needed for access to MySlice, Patient Portal, WellnessPortal, and more.

*Need help? please contact Information Technology Services at 315.443.2677 or by emailing [help@syr.edu](mailto:help@syr.edu).*



# Preparing for Registration--Required Tasks DUE NOW!



## Access to Syracuse Email Account

Use your NetID and Password to *access your SUMail email account.*

## Remind your students:

- Their syr.edu should be checked DAILY for messages from different campus offices:
  - The Registrar's Office link for course registration
  - Qualtrics survey
  - You Otto Know emails every Tuesday, from our office
  - Weekly communications from the New Student Programs office

# Preparing for Registration--Required Tasks DUE NOW!

Placement Exams: provide information on appropriate course level based on proficiency.

**WE RECOMMEND ALL STUDENTS TAKE MATH AND LANGUAGE PLACEMENT EXAMS - THE SOONER THE BETTER!**

Math and Foreign Language Placement Exams are required for our course selection and registration process. Exams must be completed before registration can happen. No previous study is required.

Due ASAP, but no later than June 23<sup>rd</sup>

English Language Assessment (ELAE)

Non-native speakers of English **must** take the English Language Assessment Exam. This exam will be administered online on June 9.

Registration required by June 6<sup>th</sup> (Exam is offered on June 8<sup>th</sup> and 10<sup>th</sup>).

# Preparing for Registration- External Credit

**Does your student have external credit?** If so:

- AP scores must be sent from **College Board account** to Syracuse University (code 2328)
- IB diplomas must be **submitted by high school** directly to Syracuse University
- Official transcripts for college credits (including dual enrollment) must be sent **directly from the external College or University** to: [astransfercredit@syr.edu](mailto:astransfercredit@syr.edu)

## Tips:

- Don't know your AP score yet? That is okay! Make sure College Board knows where to send them when they get released
- [Click here](#) for access to tables that outline minimum scores needed and SU course equivalences for AP/IB/CLEP, etc.



# Preparing for Registration—Must complete!

**Qualtrics Survey:** Each student has received a unique link to confirm their academic information and provide feedback on interests for course selection.

The Qualtrics submission deadline is June 23<sup>rd</sup>, 2023.

- *Questions can be directed to their assigned academic and career advisor.*
- *Advisors will be holding office hours in June - more to come!*

## Registration Timeline:

- Registration for major courses by advisor during June and July (based on Qualtrics survey data).
- Mandatory Registration Mechanics sessions starting the week of July 31<sup>st</sup>.
- Students will finish their own schedules August 7<sup>th</sup>-11<sup>th</sup>.

# Preparing for Registration—Must complete!

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**Immunization Records:** Students must submit their health records by July 1<sup>st</sup>, 2023, in order to prevent a hold on their account.

**Additional Tasks:** Please check [the Required Tasks website](#) regularly. Students will receive email reminders for tasks due via their @syr.edu email.

**Update Contact information:** Update student mobile number on MySlice → Personal Profile tile → Contact Details

# Preparing for Registration--Optional Task

## MySlice-Share My Access (optional):

Students may share specific sections of their MySlice account with a parent or guardian. They can create up to three accounts for various individuals with different levels of access -financial aid, holds, grades, schedule, etc.

## How to share? Students initiate:

MySlice → Share my Access tile on home page



# Summer Advising Timeline--Student To Do's

|                   |   |
|-------------------|---|
| Ongoing           | Submit external credit; Complete other <b>required tasks</b> (health/financial/photo ID)                |
| Now-June 23rd     | Complete Registration Qualtrics survey (student was emailed their unique link in mid-May to @syr.edu)   |
| Now-June 23rd     | Take Placement Exams (no prep necessary)  |
| Week of June 5th  | Advisors hold drop-in Zoom sessions (evening) - check @syr.edu email for details                        |
| June 6th          | ENL Registration due for students whose dominant language is not English                                |
| June 8th&10th     | English Language Assessment for non-native speakers   |
| June 23rd         | Registration Qualtrics survey closes  |
| July 13, 20, 27th | Advisors hold informational sessions on various topics - more details to come via syr.edu email         |
| July 31st         | Registration training sessions begin (1 session required, student selects time)                         |
| August 7-11th     | Student Self-Registration to complete their schedule  |
| August 17th       | Advisors hold final informational session to answer questions/help students prepare to arrive on campus |
| August 24-27th    | Syracuse Welcome (AUGUST 28th—1st Day of Classes!)  |

# Summer Timeline--Parents and Families Series



## Questions from students?

*They can connect with their assigned advisor via email...  
or attend a virtual drop-in session!*

## Upcoming Parent Sessions:

Once per month on Wednesdays, 7-8 pm EST

**June 21<sup>st</sup>:** Involvement, Engagement & Career Planning

**July 19<sup>th</sup>:** Path to Graduation, First Semester Schedules,  
Student Self-Registration

**August 16<sup>th</sup> :** Supporting Your Student Transition,  
Resources, FERPA, and schedule adjustments



**Thank you!**